

2023

See VPC
ON STAGE

HANDBOOK

QUICK REFERENCE INFO

ARE YOU READY TO PUT ON A SHOW?



Our annual end of year show:

See VPC, ON STAGE

It is an amazing and satisfying way to end the year with a sense of achievement! Invite your friends and family to show off what you have learnt this year in your dance classes and feel the support from our wonderful dance community. This year we will have ample tickets (500) as we are moving to the Tauranga Boys School - Graham Young Theatre. So please bring your dancer's cheer squad! It is always a heap of fun!

Victory Performance Centre aims to keep the showcase a stress free and safe environment to express yourself through dance! Build friendships that will last a lifetime through an event like this.

It is assumed that ALL VPC Dancers will be participating in the show however we would like your confirmation via the code below. Once your performance fee payment has been made, we are unable to make a refund, as it will be allocated to costume purchase and showcase preparations.



SHOW VENUE

Tauranga Boys College
Full Run Through and the Show will be held here.



ARE YOU IN?

*Please confirm your attendance and **complete by the 20th OCTOBER 2023.***



SHOW TIMES

1:00pm AND 4:00pm
Sunday 3rd December
Preschoolers will be allocated 1 show.



STAGE REHEARSALS

Saturday 18th November
Opening and Finale Practice at TePuna Hall



FULL RUN THROUGH

Saturday 25th of November
At Tauranga Boys College

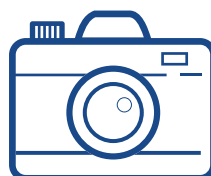


PHOTO DAY

Sunday 19th November
All individual and group photos at TePuna Hall

SHOW TIMES AND LOCATION

AUDIENCE ENTRANCE



BACKSTAGE ENTRANCE



**THIS YEAR OUR SHOW (AND RUN THROUGH) WILL
BE HELD AT THE TAURANGA BOYS COLLEGE**

Sunday 3rd of December 1:00pm

Sunday 3rd of December 4:00pm

(the show is approximately 2 hours)

TOTAL OF 2 PERFORMANCES

All classes EXCEPT the preschool classes will perform in BOTH SHOWS as dances are spaced and choreographed for each item.

Preschool Dancers:

Thursday Morning and Afternoon Classes Show 1: 1pm

Tuesday and Wednesday Classes Show 2: 4pm

These students will be dropped off at “doors open” pre-show. They will perform at the end of the first half and will be ready for collection at the end of interval. This allows them to watch the second half with their parents or guardian .

DROP OFF AND PICK UP

Students will be signed into the venue upon arrival by their responsible parent or guardian and will be supervised through the duration of photos, rehearsal and show by staff and helpers.

Students cannot leave the premises without being signed out by a parent or guardian.

If your child has any Medical Conditions that may require attention whilst in our care or are carrying any medication with them, please notify our supervisors when you sign in.

Please be on time (early!), as we have a tight schedule to stick to.

VPC staff will have a copy of your contact numbers (provided on your registration) on hand if we need to contact you.

BACKSTAGE

Only the VPC assigned staff and registered parent helpers are permitted backstage. We are unable to run messages or food to dancers, so please make sure that they have everything before they come backstage for rehearsal and the show.

We do not allow parents or guardians to enter the backstage area or auditorium while the students are rehearsing on stage or getting ready. It is also important for fire safety that we keep extra numbers to a minimum. Each group will be assigned a grown up helper to be backstage. We only have each class scheduled in the auditorium and on stage for a short period of time and need to make sure that the dancers are focused. We love to surprise everyone with how spectacular these dancers are in the show, so no peaking allowed!

VOLUNTEERS/HELPERS

These types of events wouldn't be possible without our community. We need you!

A few parents for each age group is ideal. If you have concerns about your dancer backstage, sign up as a helper! It is important that you do this BEFORE the event taking place. You can sign up via the show registration form. Let us know your availability and you will be assigned to tasks for photo day, rehearsals and/or show day.

SEWING BEE

Want to help out but can't commit to the show days or rehearsals? How about lending a hand at our sewing bees! No sewing experience necessary.

There is plenty to cut, glue, tag, sort, etc! Sign up via the QR code.



PHOTOS VIDEOS AND PERFORMANCE FEE

PHOTOS & VIDEOS

We want you to enjoy the LIVE experience and not miss anything behind a camera so we have arranged professional services to do this for you.

For copyright and child safety reasons, we do not allow any photographs to be taken during the show by anyone other than our contracted photographer. There is to be no private photography of the show or photo sessions!

The show will be filmed, edited and uploaded to a secure website where you can stream online or download at your leisure. The photos and video are already included in your 'Performance Fee' added to your Jackrabbit Portal. See more information about this below.

We can not guarantee that your child will get an onstage photo despite us doing our best to capture every smiling face. That is why it's so important to attend our photo day.

PERFORMANCE FEE

The performance fee will be posted in two parts to your Jackrabbit Portal. Please make the first payment by Nov 6th and second payment by Nov 17th (along with your tuition fees).

What this fee covers:

The cost of hireage of your costumes (designing, sourcing, creating, sizing, cleaning, storing etc.) including accessories and hairpieces.

Access to a secure website to view and download ALL professional photographs of the backstage and on stage rehearsals and the show.

Access to a secure website to stream and download professionally edited video footage of the show.

As well as the additional rehearsal and teacher costs required for a show,

No refunds are given if a parent or guardian withdraws a child from the school/from the show after this fee has been paid, as costumes are prepaid to our suppliers by the dance school. The payment of this fee shows your commitment to the above stated dates and requirements in this handbook.

If your tuition fees and/or performance fees are not up-to-date, your child will not be allowed to perform on stage.

1 Class	\$80
2 Classes	\$110
3 Classes	\$140
4 Classes	\$160

one charge per family

Adult Performers (seperate fee) - \$60

*there is no fee for troupe class

COSTUMES, MAKEUP & CLASSES

COSTUMES

A costume list for each class has been attached to the handbook. This will include hair style, and what extras are required in addition to the costume supplied: i.e. underwear, socks, singlets, shorts, t-shirts. Costume fittings will be done before/during/following dance classes in the lead up to the show. Hence consistent attendance is really important to ensure your child goes on stage with a costume!

MAKEUP AND HAIR

We have volunteers that will assist with SOME hair, makeup and special effects. However this year we ask that students put their hair in a style (per costume list) and apply stage makeup before they arrive for both the photo day and the show. If you can't do the desired style, please send your dancer with their makeup kit, hairbrush, hair ties, gel, hairspray, bobby pins and hairnet so someone backstage can do it for them. Don't wash your dancer's hair on the day of or the day before the show. We have a basic makeup and hair kit for sale through VPC. Check our uniform/merchandise order form.

REGULAR CLASSES

To ensure that the dancers feel confident about their performance, dancers must continue to attend class regularly. Also, we ask parents and guardians to encourage them to practice their choreography at home on a regular basis, videos will also be posted via the Jackrabbit Portal Resources.

In terms of attendance, it is very important that dancers do not miss any of their scheduled classes between now and show time so they can spend their rehearsal time together to perform their routines, feel confident and look amazing. If your child is sick/injured for class but well enough to watch, we can arrange a zoom link. If for any reason your child will miss any of their regular classes, we ask that you submit their absence via the Jackrabbit Portal. Please note that unfortunately any families with unpaid dance or performance fees will not be allowed to participate in our show.

**TIME TO START
PRACTICING**
available from the
30th of October



JACKRABBIT PORTAL
DEMO VIDEOS AND MUSIC
CAN BE FOUND UNDER
CLASS RESOURCES

REHEARSAL DAY

SATURDAY 18TH NOVEMBER



It starts to get REAL now...

We will be putting together our **opening number** and **rehearsing the finale**.

All students will arrive at the **FRONT OF THE TE PUNA HALL** with:

- **ALL items named**
- *dressing gown/easy change dress*
- dance shoes
- dance uniform or class wear
- hair neat in pony tail and away from their faces (no fringes please)
- allergen free snack for morning tea
- water bottle

SCHEDULE

We will take a group photo with all of the students on stage!





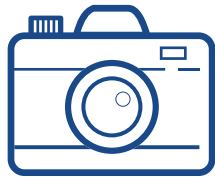
	PreJunior	ALL Opening and Finale Practice	9:00am-12:00pm
	Junior		
	PreIntermediate		
	Adults	Stage Rehearsal	12:30pm-1:30pm

PHOTO DAY



SUNDAY 19TH NOVEMBER

What a way to build the excitement.

NOTE: ENTER THE TE PUNA HALL FROM THE BACK ROLLER DOOR!

ALL students will arrive at the hall with:

- hair done
- makeup applied
- **ALL items named**
- stockings and dance shoes
- costume extras if required
- dressing gown/easy change dress

Each dancer will shoot an individual photo as well as take part in the group photo. The cost of 2 digital photos is included in the Show Fee. Following the show you will be able to download 2 photos (per class) that your student partakes in.

PLEASE ARRIVE WITH HAIR AND MAKEUP READY TO GO!

PHOTO SCHEDULE

*Photos will take approximately 20 minutes for each group.
Please see costume, hair and makeup list.*

	SET UP		8:00am		PreJunior	Tap/Ballet	11:20am
	Preschool	Group 1	8:40am		Pre/Junior	Musical Theatre	11:40am
	Adults	Jazz/Ballet	9:00am		Junior	Tap	12:00pm
	Preschool	Group 2	9:20am		BREAK		12:20pm
	PreIntermediate	Dance Program	9:40am		Junior	HipHop	1:00pm
	PreIntermediate	Acro	10:00am		Junior	Ballet	1:20pm
	Tinies	ALL	10:20am		Junior	Acro	1:40pm
	PreJunior	Jazz	10:40am		Junior	Jazz	2:00pm
	PreJunior	Jazz/Acro	11:00am		Junior	Troupe	2:20pm

DRESS REHEARSAL

SATURDAY 25TH NOVEMBER

We want the show day to run as smoothly as possible. So to do that it is really important that the dancers are familiar with the order of the show. This is so students with multiple dances can time costume changes, and everyone knows where they need to be and when. It will give the students the opportunity to “watch” their peers as they won’t be able to do this on show day.



All students will arrive at the Tauranga Boys College - Graham Young Theatre with:

- **ALL items named**
- dressing gown/easy change dress
- dance shoes and stockings + costume extras
- dance uniform or class wear
- hair neat and away from their faces
- allergen free snack
- water bottle



It it's a good idea to bring a NAMED plastic or cardboard box to keep all your stuff together backstage.

NO PERFORMANCE HAIR STYLES/MAKEUP REQUIRED!

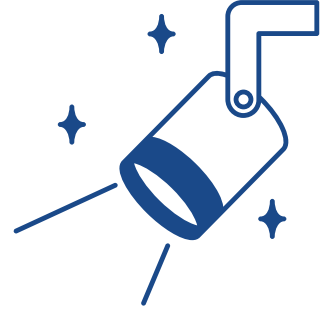
Preschool parents will stay with their dancer for the duration of the practice today.

They will not be wearing their costumes for rehearsal.

	PreIntermediate	MC Speeches	12:15pm-12:45pm
	Preschoolers	BOTH GROUPS	12:45pm-1:15pm
	PreJunior Junior PreIntermediate	Opening and Finale	1:15pm-1:45pm
	Tinies PreJunior Junior PreIntermediate Adults	Run Through	2:00pm-3:30pm

SHOW DAY

SUNDAY 3RD DECEMBER



ALL performers (kids and adults) and volunteers must go through **STAGE DOOR** at the Graham Young Theatre. Kids are allowed to be signed out for a short **BREAK** between shows if you wish.

PRESCHOOLERS:

After performing, they can be picked up at the end of intermission and are asked to watch the second half (see Tickets Section for more info).

SHOW 1

SHOW 2

PRESCHOOL GROUP 1	PRESCHOOL GROUP 2
ARRIVE 12:50PM	ARRIVE 3:50PM
ALL OTHER DANCERS	
ARRIVE 12:00PM	ARRIVE 3:30PM
SHOW 1: 1:00PM	SHOW 2: 4:00PM
FINISHED: 3:00PM	FINISHED: 6:00PM

PLEASE ARRIVE WITH HAIR AND MAKEUP READY TO GO!

- **name ALL items**
- dance shoes and stockings + costume extras
- dance uniform or class wear
- extra hair items
- makeup items for touch ups
- allergen free snack
- water bottle



It's a good idea to bring a NAMED plastic or cardboard box to keep all your stuff together backstage.

****ALL DANCERS****

(except preschool classes)

will be performing in **BOTH SHOWS** as dances are spaced and choreographed for each item





TICKETS

Tickets will go on sale on the :

SUNDAY 6PM THE 22ND OF OCTOBER 2023

EARLY BIRD TICKET PRICES FINISH SUNDAY 1pm the
19th NOVEMBER 2023
Discount applied at checkout.

Purchase tickets for you, your friends and family via Yapsody:
<https://victoryperformancecentre.yapsody.com/>

First in first served basis.
We have capacity for about 500 tickets over 2 shows.
Feel free to bring all the relatives and neighbours!

Ticket prices very reasonable to ensure our dancers' hard work is performed to a full audience. The Graham Young theatre is a professional setting with airon and tierd seating.

PURCHASE HERE

Adult: \$32
Gold Card: \$28
Child: \$22
(ages 3-16)



*Available from
Friday the 22nd
of October*

Preschool Parents:

Please allocate your preschooler a *FREE* seat by using your allocated code at checkout, unless you are happy for them to sit on your lap - this way they will be able to watch the second half of the show with you.

This code will be emailed prior to tickets going on sale.

Helpers:

Once signed up, you will be allocated a voucher for 1 free ticket. I really appreciate your assistance in creating a successful show. Please use the code allocated at checkout to redeem your free ticket. Make sure you are booking for the show you are not helping in!